

Wednesday, Sept. 18, 2013
MINUTES
Pember Library and Museum
Board of Trustees Meeting

Attending Trustees: Marcia Klam, Mary Frances Silitch, Robert McGuire, Gigi Zeitler,

Absent Trustees: Shelly Keene, Mario Torres, Kaela O'Grady

Advisory Committee: Paul Elsholz

Attending Staff: Pat Wesner, Ardyce Bresett

President Marcia Klam called meeting to order at 6:03 PM.

Approval of Minutes: Add Pat was absent. Mary Frances moved to approve minutes; Bo seconded with corrections. Approved unanimously.

Bills Discussion: Pat has addition to bills -- \$50 gift dinner certificate for JoAnn, who is leaving.

With respect to Libby, Bo inquired whether the Board knows what specific tasks she accomplished this month? If nothing was done, can she tack another month on at the end of the contract?

Bo indicated that he would like to see the items totaled.

Approval of Bills Report: Bo moved to accept bills report; Rob seconded. Approved unanimously.

Library Report: Ardyce reported that the Library will offer classes for make-up tips to high school students, who have asked for it, in particular with an eye to their prom.

Bo explained that in order to be more handicapped-accessible, we now have a list of interpreters to the deaf, should we need one. We would have to know if one is needed ahead of time. We should therefore inquire of disabled library users whether they need special accommodations.

Approval of Library Report: Gigi moved to approve Library Report; Mary Frances seconded. All approved.

Discussion about what we have to give Matt Hicks with respect to the FOIL requests. Pat has so much of her own job to do, that it is difficult for her to find time collect the documents he is asking for. Bo suggested we invite him to come find the documents himself, or send someone; we will direct them to where they can be found.

Approval of Museum Report: Bo moved to approve Museum Report; Mary Frances seconded; all approved.

Old Business: First Friday - we still need music. Can we have Stephen Havel for Oct music? Robert will call him. We would also pay him if he does the Annual Dinner.

Marcia asserted that she needs to have street addresses for the people who participate in First Friday so she can send a hard copy of Thank You cards.

Annual Dinner:

Bo reminded the Board that Mario told us he would make football players available to help us -- they are required to do community service. So far we have not heard more, and we should try to learn if they will, indeed, be available to help.

Bo will call Mario to find out if he can think of another team in the school that could help out the day of the dinner, should the football team have a game on that day.

A guidance counselor at the elementary school, Denise Gardino, called Marcia because she wants the Pember to do a program.

Paul indicated that he went to the Nature Preserve, and it appears to need a lot of work. It would be of great help to have a crew to clean up the trails. Paul stated he would go in with a chain saw to take down branches, etc. Pat says Merck Forest people have done this for us in the past and have said they're willing to do it again. Ardyce suggested picking a date, and putting a notice in the paper indicating that a crew from Merck will be there, and that help would be welcome to join them. Pat will call Merck to see if they will come out again.

Auction items for Board members to solicit:

Sponsorships

Items for a Raffle

We need more creative things

Gigi will speak to the Lionesses

Marcia will speak to Lions

Paul is asking Hicks Orchard

Pat agreed to put bow ties and white collars on the stair bucks. Gigi will make them.

Ardyce inquired if we could look into how much it would cost to put more floor receptacles into the main reading room so the library would have more light?

Village needs to fix the roof and repair ceiling; Pat already spoke to them.

Mary Frances moved to adjourn; Bo seconded.

Meeting adjourned at 6:55

Respectfully submitted by Gisele Zeitler