

Wednesday, July 17, 2013
Minutes
Pember Library and Museum
Board of Trustees Meeting

Attending Trustees: Marcia Klam, Bo Young, Mary Frances Silitch, Phyllis Cavanagh, Robert McGuire, Gisele (Gigi) Zeitler,

Absent Trustees: Mario Torres, Kaela O'Grady

Advisory Committee: Paul Elsholz

Attending Staff: Pat Wesner, Ardyce Bresett

Members of the Public: George Henry

The meeting was called to order at 6:07 PM in the main reading room of the library.

Gisele Zeitler was sworn in at 6:10 PM.

Approval of Minutes: After a brief discussion, Robert moved to approve last month's minutes; Phyllis seconded; the motion was approved unanimously.

Approval of Bills: The bills were presented and read by the board. Motion to approve bills was made by Phyllis; seconded by Mary Francis. The motion carried unanimously.

Director's Reports:

Pat Wesner informed the board of an organization, the "Community Loan Fund," that awards loans, lines of credit, bridge loans, etc., to non-profits in need of funds to keep running. With an understanding that donations don't materialize on a schedule, they make funds available for times of need. The interest rate is 5%; there are no other charges or fees, and no penalties. They are located in Albany, and looking for organizations in Washington County. Pat reported that in her conversation with them, they maintained we would be a great fit for them. Board agreed that this would be a viable and welcome source of funds when we are in need of money to pay the bills or make payroll.

Ardyce Bresett indicated that she is still waiting to get summer workers. Mike fell and broke his hip; won't be coming back at all. She has some volunteers. She pressed the board to think of other people who might be persuaded to come in and help with summer reading.

Book Sale Discussion: A letter was sent to the Village complaining of the Pember's handling of the book sale. Pat wants to write a letter of apology to the author of the letter. Board agreed that the Friends of the Pember Book Sale should not take place at the Pember again. There wasn't enough space; there were too many books; it does not work at the Pember. Pat said that anything with the Pember's name on it must have her approval and the board's approval. The Friends have to be notified; Gigi agreed to write letter to Friends concerning this event, and Pat will help. Rob said the book sale is good PR for us. Over the years it has been at other venues besides Mary J. Tanner School. Marcia declared that it worked well when it took place at the high school. Ardyce inquired if it was possible to tell the community that we can't take every

single book. Marcia maintained that we don't want Reader's Digest books, or encyclopedias (prior to a certain year), etc. A suggestion was made to have a sign at the door for when people who donate books come in.

Amended Budget: Phyllis moved to approve amended budget; Bo seconded. Carried unanimously.

School District Library initiative: Pat is working on things the village would like and Libby is looking for. A donor to the Pember gave us suggestions re: who to go to for more assistance. Pat is meeting with several foundations for help with School District Library cause.

First Friday: With respect to First Fridays, Bo urged board members who sign artists to communicate clearly with them about when they must bring in their work; what our requirements are (list of work, etc); and especially their contact information including their street address and website.

New Business: The board needs to make a decision about library hours and/or days. We could close an entire day and still have the NYS required amount of open hours. Phyllis suggested that we should write a letter to the Sentinel to explain to the public why we are forced to do this. Marcia will write the letter, but confer with Libby about same. This is a cost-cutting measure which will keep people employed. A motion to close on Thursdays for financial reasons was put off until a public announcement has been made. Thursday closings are to begin August 1.

Bo moved to make Paul Elzholtz Acting Treasurer. Mary Francis seconded. Paul was made Acting Treasurer by unanimous approval.

SALS 101 education is set for next Wednesday at 6:00 PM.

Old Business: Annual Dinner has been postponed to September 20, 2013.

Public Comments: George Henry asked a question about insurance, to which Pat responded in the affirmative.

Bo moved to adjourn the meeting; Phyllis seconded. Meeting was adjourned at 6:54 PM.