

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
August 19, 2020

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on August 19, 2020, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:02 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Jerry McKinney (Secretary); Nancy Labate Bixby; George Demas; Maria Hyatt; Charlie King; Rob McGuire. The following Trustee was excused: Murray McHugh (Vice President).

The Board expressed its sincere condolences to Murray McHugh, on the death of his mother.

The following staff members were present: Ardyce Bresett (Library Director). Bernadette Hoffman (Museum Educator) was excused.

The following Board Advisors were present: Robert Tatko (Financial Advisor).

There were no members of the public present.

The agenda was adopted.

The minutes of the regular meeting held on July 16, 2020, were approved.

The **Financial Report**, prepared by Robert Tatko, was received.

→ The report offered a cautionary financial picture looking forward. Donations from one of the Pember's primary donors may be reduced in the future. The Pember continues to seek grants for its projects. The report advised the Board to keep a closer watch on spending and labor costs.

The Board discussed other concerns related to the future financial picture of the Pember, including becoming a school districting library.

As a result of the discussion, the Board took the following action:

The Board will explore the process of becoming a school districting library.

>>>All accounts are in good order. The Pember has no debt.

→ **The Board acted to authorize the Treasurer to pay all Library & Museum bills for September, 2020.**

The **Library Report**, prepared by Library Director Ardyce Bresett, was received and discussed. [*Report attached.*]

>>>The Board discussed the art show, featuring the work of local artist Jordan Flower, on August 23, 2020, from 1:00-4:00 pm at the Pember building. Board members volunteered for particular assignments regarding the show. All required COVID-19 safety requirements will be followed.

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

>>>About two miles of trails at the Hebron Preserve have been cleared. Thanks was expressed to Bernadette Hoffman, Murray McHugh, Matt Sabo, and Bob Tatko for their work on this project. There is further work to be done, but the trails are now more accessible to the public.

➔**The Board acted to authorize up to \$5500 for expenses related to the improvement of the Hebron Preserve.**

First Friday: First Friday events are suspended for the time being due to the health emergency in New York State.

Old Business:

>>>After a brief discussion of the By-Laws, the Board decided to continue the discussion at its September meeting.

➔**The Board acted to table action on a letter received from the Village of Granville regarding insurance issues.**

New Business: none

Public Comment: none

The meeting was adjourned at 7:25 p.m.

The next regular meeting of the Board will be held on Thursday, September 17, 2020, at 6:00 pm.

Respectfully submitted,

/s/ *Jerry McKinney*
Secretary