

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
January 16, 2020

The regular meeting of the Board of Trustees of the Pember Library & Museum was held on January 16, 2020, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:00 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); George Demas; Charlie King; Rob McGuire;. Trustees Nancy Labate Bixby and Gigi Zeitler were excused.

The Financial Advisor to the Board, Robert Tatko, was not present.

The following staff members were present: Ardyce Bresett (Library Director).

The following members of the public present were present: Cyd Groff and Lynn Clauer, from Friends of the Pember.

The agenda was adopted.

The minutes of the December, 2019 meeting were approved.

The Report of the Treasurer was submitted by Robert Tatko, Financial Advisor to the Board:

>All financial accounts are in good order. [*This report is available upon request.*]

➔**The Board acted to authorize President King to pay all Library & Museum bills for January, 2020.**

>The Board discussed exploring shared service agreements with school districts in the area.

➔**The Board acted to authorize President King to discuss and sign a shared service agreement with the Granville School District.**

The Library Report, prepared by Library Director Ardyce Bresett, was received and discussed. [*Report attached.*]

>The Pember received \$700 in donations in memory of Janice Fairbanks.

>The Pember received a \$500 donation from the Modern Woodman of America in Wells, VT.

>The Pember will be used to assist in the upcoming census.

The Museum Report, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

Trustee Rob McGuire reported for the **Budget and Finance Committee**. The Committee is working on the fulfillment of the ZBGA grant.

Trustee Rob McGuire reported on First Friday:

>A Coffee House will be held on February 7, 2020.

As part of **Old Business**, the Board discussed the issue of insurance coverage and the Board's relationship with the Village of Granville.

As part of **New Business**, the Board discussed the need for a long range plan. Formation of a long range planning group will be discussed at the next meeting.

The following comments from the public were made:

>Cyd Groff reported that the Friends of the Pember purchase a receipt printer for the Library. She also reported that the recent fundraiser was a moderate success. The next meeting of the Friends group will be held on February 4, 2020, at 1:00 p.m. at the Pember.

The meeting was adjourned at 7:19 p.m.

The next regular meeting of the Board will be held on Thursday, February 20, 2020, at 6:00 pm.

Respectfully submitted,

/s/ Jerry McKinney
Secretary