

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
January 21, 2021

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on January 21, 2021, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:05 p.m. The following Trustees, constituting a quorum, were present: In person—Mary King (President); Jerry McKinney (Secretary); George Demas (Treasurer); Nancy Labate Bixby; Maria Hyatt; Charlie King; Rob McGuire. By internet—Gigi Zeitler. Murray McHugh (Vice President) was excused.

The following staff members were present: In person—Ardyce Bresett (Library Director); by internet—Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees was not present.

The following Board Advisors were present: Robert Tatko (Financial Advisor).

The following members of the public were present—by internet: Austin Crosier (*Granville Sentinel*); John Freed; Paul Labas.

The agenda was adopted.

The minutes of the regular meeting held on November 19, 2020, were approved. The regular December Board meeting had to be cancelled due to weather.

The **Financial Report**, prepared by Robert Tatko, was received.

>>>The completed 990 Tax Form for fiscal year 2019 was presented.

➔**The Board acted to receive the form as presented.**

>>>All accounts are in good order. The Pember has no debt.

➔**The Board acted to authorize the Treasurer to pay all Library & Museum bills for January & February, 2021.**

The **Library Report**, prepared by Library Director Ardyce Bresett, was received and discussed. [*Report attached.*]

>>>The Story Boards, made possible by a grant from the Glens Falls Hospital Foundation, are being completed. There will be 16 Story Boards in all. They are from two different books. An example of a Story Board was shown to the Board.

➔**The Board acted to thank Robert Tatko for his work on this project.**

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

>>>There was a brief discussion of the need to secure the Hebron Preserve property. Hunters may have been on the property.

➔**The Board acted to take the appropriate steps to secure the Hebron Preserve property.**

Standing Committees:

- a. Finance and Fundraising (George Demas, Rob McGuire)

>>>Mary King presented an idea for a fundraiser—a virtual brewery tour. The

idea received positive support from Board members.

- b. Building and Grounds (Charlie King, George Demas)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

>>>President King reported that she had received several phone calls from people wanting to serve on the Board committees.

Old Business:

- Mary King and Jerry McKinney reported on their meeting with Village Board members Paul Labas (mayor) and Dean Hyatt (trustee). The meeting was positive and progress was made on addressing some of the issues regarding the relationship between the Pember Board and the Village Board. Another meeting will be scheduled soon to continue this work.
- Mary King reported that she has written a letter addressing concerns about the Pember that appeared in a recent Granville *Sentinel* article. Some of these concerns stem from a letter written by John Freed which was read at a recent Village Board meeting. The draft letter was read by the Board. The general sense of the Board members was that a letter addressing the issues needed to be sent to the *Sentinel*.

New Business:

- The Board acted to accept with regret the resignation of Charles King, effective following the adjournment of this meeting. The Board wishes to express its thanks to Trustee King for his tireless work on behalf of the Pember. President Mary King voted “no” on the motion.**

Public Comment:

>>>John Freed addressed the Board. He wanted to clarify his concerns and actions regarding the Pember.

The meeting was adjourned at 7:17 p.m.

The next regular meeting of the Board will be held on Thursday, February 18, 2021, at 6:00 pm.

Respectfully submitted,

/s/ *Jerry McKinney*
Secretary