

MINUTES of the REGULAR MEETING of the  
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM  
February 18, 2021

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on February 18, 2021, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:04 p.m. The following Trustees, constituting a quorum, were present: In person—Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); George Demas (Treasurer); Nancy Labate Bixby; Maria Hyatt. By internet— Rob McGuire; Gigi Zeitler.

The following staff members were present: In person—Ardyce Bresett (Library Director); by internet—Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees was not present.

The following Board Advisors were present: Robert Tatko (Financial Advisor).

The following members of the public were present—by internet: Austin Crosier (Granville *Sentinel*).

The agenda was adopted.

The minutes of the regular meeting held on January 21 2021, were approved.

The **Financial Report**, prepared by Robert Tatko, was received.

>>>All accounts are in good order. The Pember has no debt.

→**The Board acted to authorize President Mary King to sign a PPP loan from Glens Falls National Bank on behalf of the Pember Board.**

→**The Board acted to authorize the Treasurer to pay all Library & Museum bills for February & March, 2021.**

The **Library Report**, prepared by Library Director Ardyce Bresett, was received and discussed. [*Report attached*]

→**The Board acted to express its thanks to the Vanderminden Family for the donation of a magnifying reader.**

→**The Board acted to express its thanks for the donations in memory of Colleen Hooper.**

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

>>>The recent Owl Moon Walk at the Hebron Preserve was successful.

**Standing Committees:**

- a. Finance and Fundraising (George Demas, Rob McGuire)  
>>>Mary King reported that she is continuing to work on the virtual brewery tour.
- b. Building and Grounds (Charlie King, George Demas)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

**Old Business:**

**New Business:**

**Public Comment:**

>>>The Board acknowledged the President's authority to maintain order during the period of public comment. It was suggested that members of the public submit the topic of their comments in writing before the public comment period. All comments should be decorous.

The meeting was adjourned at 6:25 p.m.

The next regular meeting of the Board will be held on Thursday, March 18, 2021, at 6:00 pm.

Respectfully submitted,  
/s/ *Jerry McKinney*  
Secretary