

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
March 18, 2021

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on March 18, 2021, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:00 p.m. The following Trustees, constituting a quorum, were present: In person—Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); George Demas (Treasurer); Nancy Labate Bixby; Maria Hyatt. By internet— Rob McGuire; Gigi Zeitler.

The following staff members were present: In person—Ardyce Bresett (Library Director); by internet—Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees was not present.

The following Board Advisors were present: Robert Tatko (Financial Advisor).

The following advisors were present: Dale Bucciero (Long Term Planning Committee); Cyd Groff (President—Friends of the Pember).

The following members of the public were present—by internet: Austin Crosier (Granville *Sentinel*).

The agenda was adopted.

The minutes of the regular meeting held on February 18, 2021, were approved.

The **Financial Report**, prepared by Robert Tatko, was received.

>>>All accounts are in good order. The Pember has no debt.

→**The Board acted to authorize the Treasurer to pay all Library & Museum bills for April, 2021.**

The **Library Report**, prepared by Library Director Ardyce Bresett, was received and discussed. [*Report attached*]

>>>The Friends of the Pember are discussing a donation of \$450 to defray the cost of receiving additional fresh fruit from the Farm to Library program.

>>>The President of the Friends of the Pember asked the Board to consider the needs of the Library. They are planning four fundraisers for the year to help with those needs.

→**The Board acted to express its sadness at the death of our Pember cat, Lucy; and its thanks to President King for the gift of an urn for Lucy's ashes.**

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

Standing Committees:

- a. Finance and Fundraising (George Demas, Rob McGuire)
- b. Building and Grounds (Charlie King, George Demas)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

Old Business:

>>>The Board discussed the need to fill the vacancy on the Board at the next meeting. The Policies & Personnel Committee will interview potential candidates and will make a recommendation to the Board.

New Business:

>>>President King reported on her conversation with the President of the Board of the Slate Valley Museum regarding coordination of events between the two institutions. One consideration is having quarterly First Friday events, rather than monthly ones. Further consideration of this matter was referred to the Events and Public Relations Committee.

>>>The Board received a draft of a contract for services from the Town of Granville. The Board will consult with SALS about the contract.

Public Comment:

The meeting was adjourned at 6:29 p.m.

The next regular meeting of the Board will be held on Thursday, April 15, 2021, at 6:00 pm.

Respectfully submitted,

/s/ Jerry McKinney
Secretary