

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
May 20, 2021

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on May 20, 2021, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:03 p.m. The following Trustees, constituting a quorum, were present: In person—Mary King (President); Jerry McKinney (Secretary); George Demas (Treasurer); Nancy Labate Bixby; Maria Hyatt; Rob McGuire; Robert Tatko; by internet—none. The following Trustees were excused: Murray McHugh (Vice President); Gigi Zeitler.

The following staff members were present: In person—Ardyce Bresett (Library Director); by internet—Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees, Lisa Ackert, was present.

There were no members of the public present.

The agenda was adopted.

The minutes of the regular meeting held on April 15, 2021, were approved.

The **Financial Report**, prepared by Robert Tatko, was received.

>>>All accounts are in good order. The Pember has no debt.

→The Board acted to authorize the Treasurer to pay all Library & Museum bills for June, 2021.

The **Library Report**, prepared by Library Director Ardyce Bresett, was received and discussed. [*Report attached*]

>>>The Pember will now be open for 25 hours each week.

>>>The Pember has received a number of donations, including \$1000 from the Granville Lions Club.

>>>The local history section will be named in memory of Michael Smith.

>>>The Children's Art Show will be displayed at a business on Main Street.

>>>An adult story hour is being discussed.

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

Standing Committees (*names in italics are members of the public*):

- a. Finance and Fundraising (George Demas, Rob McGuire)
- b. Building and Grounds (George Demas, *Charlie King*)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

>>>President King reported on her meeting with Molly Celini, President of the Slate Valley Museum Board. Plans are being made for a Summer Scavenger Hunt (August 6); the Zombie Walk (October 30); and a Christmas event. Refreshments will alternate between the two facilities.

>>>The two facilities have offered to host a fundraising event for the recently established Granville Foundation on September 10th.

Old Business:

>>>President King and Secretary McKinney reported on the meeting with representatives of the Village Board (Mayor Labas and Trustee Hyatt). The meeting was positive. Concerns about the elevator project were resolved. Clarifications of the Pember Trustee election process were made. There was also a discussion of possible use of grant monies that will be received by the Village.

>>>It was agreed that President King meet with the Town Board and present the contract that had previously been used between the Pember and the Town of Granville.

New Business:

>>>Village Trustee Ackert reported that the Village Board had requested a key to the Pember building. President King will discuss the issue with the Village Board members at an upcoming meeting.

Public Comment: There were no public comments.

The meeting was adjourned at 6:45 p.m.

The next regular meeting of the Board will be held on Thursday, June 17, 2021, at 6:00 pm.

Respectfully submitted,

/s/ Jerry McKinney
Secretary