

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEU
January 20, 2022

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on January 20, 2022, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:03 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); Nancy Labate Bixby; George Demas; Maria Hyatt; Rob McGuire; Gigi Zeitler. The following Trustee were excused: Robert Tatko (Treasurer).

The following staff members were present: Kristen DeSantis (Library staff); Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees, Dan Brown, was present.

The following members of the public were present: none.

The agenda was adopted.

The minutes of the regular meeting held on January 20, 2021, were approved.

The **Financial Report**, prepared by Treasurer Robert Tatko, was received.

→ All accounts are in good order. The Pember has no debt.

→ **The Board acted to authorize the Treasurer to pay all Library & Museum bills through February, 2022.**

The **Library Report**, prepared by Kristen DeSantis, was received and discussed. [*Report attached.*]

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

The **Liaison Report** was made by Murray McHugh and Nancy Bixby, Pember liasons to the Village Board, and Village Trustee Dan Brown.

→ There was a discussion of the roof repair. The insurance adjustor's report is needed. The historical building status of the Pember needs to be taken into consideration in making the repairs.

The report of the **Standing Committees** (*names in italics are members of the public*):

- a. Finance and Fundraising (George Demas, Rob McGuire, Bob Tatko)

- The Annual Appeal has raised nearly \$12,000.
- The Stewart's Grant application has been filed.
- A grant application from the Granville Community Foundation for the installation of two dedicated computer work stations will be made.

- b. Building and Grounds (George Demas, Bob Tatko, *Charlie King*)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

Old Business:

- The two-year agreement with the Town of Granville was signed by President King.

New Business:

Public Comment: There were no public comments.

The meeting was adjourned at 7:06 p.m.

The next regular meeting of the Board will be held on Thursday, February 17, 2022, at 6:00 pm.

Respectfully submitted,

/s/ Jerry McKinney
Secretary