

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
February 17, 2022

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on February 17, 2022, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:03 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); Nancy Labate Bixby; George Demas; Maria Hyatt; Rob McGuire; Gigi Zeitler. The following Trustee were excused: Robert Tatko (Treasurer).

The following staff members were present: Kristen DeSantis (Library staff); Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees, Dan Brown, was present.

The following members of the public were present: none.

The agenda was adopted.

The minutes of the regular meeting held on January 20, 2022, were approved.

The **Financial Report**, prepared by Treasurer Robert Tatko, was received.

→ All accounts are in good order. The Pember has no debt.

→ **The Board acted to authorize the Treasurer to pay all Library & Museum bills through March, 2022.**

The **Library Report**, prepared by Kristen DeSantis, was received and discussed. [*Report attached.*]

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

→ The Museum Educator had “show-and-tell” time. She showed us an old seed list from Mr. Pember, one of the artifacts found in the old Pember House. It was very interesting.

The **Liaison Report** was made by Murray McHugh and Nancy Bixby, Pember liasons to the Village Board, and Village Trustee Dan Brown.

The report of the **Standing Committees** (*names in italics are members of the public*):

- a. Finance and Fundraising (Rob McGuire, Bob Tatko)
- b. Building and Grounds (George Demas, Bob Tatko, *Charlie King*)
 - The Village continues to work on the roof. There has been some continued leaking.
 - Signs at the Preserve have been damaged. They will need to be repaired.
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

Old Business:

New Business:

→Dan Brown, Village Trustee liaison, asked the Board to think about the “#1 thing the Village could do for the Pember, outside of the norm.” There was some discussion, and the Board members agreed to give it some thought. The Board also thanked Dan for asking the question.

Public Comment: There were no public comments.

The meeting was adjourned at 6:54 p.m.

The next regular meeting of the Board will be held on Thursday, March 17, 2022, at 6:00 pm.

Respectfully submitted,

/s/ *Jerry McKinney*
Secretary