

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
March 17, 2022

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on March 17, 2022, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:02 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); Robert Tatko (Treasurer); George Demas; Maria Hyatt; Rob McGuire; Gigi Zeitler. The following Trustees were excused: Nancy Labate Bixby.

The following staff members were present: Kristen DeSantis (Library staff); Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees, Dan Brown, was present.

The following members of the public were present: none.

The agenda was adopted.

The minutes of the regular meeting held on February 17, 2022, were approved.

The **Financial Report**, prepared by Treasurer Robert Tatko, was received.

→All accounts are in good order. The Pember has no debt.

→**The Board acted to authorize the Treasurer to pay all Library & Museum bills through April, 2022.**

The **Library Report**, prepared by Kristen DeSantis, was received and discussed. [*Report attached.*]

→The first “pop up” meal will be held on the second Thursday of April.

→Mary King will check with SALS about language concerning elimination of fines.

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

→A person will be hired to clear trails at the Hebron Preserve.

→Show-And-Tell: The Museum Educator showed the Board sandpiper eggs that were part of five sets of eggs sent by Arthur E. Price to Mr. Pember; and a remnant of a Grey Goose Tobacco box dating from the 1890s.

The **Liaison Report** was made by Murray McHugh and Nancy Bixby, Pember liaisons to the Village Board, and Village Trustee Dan Brown.

- The liaisons reported on the chimney repair discussion with the Village Trustees. The Board discussed this issue at some length. The consensus of the Board was: (a) If at all possible, the current chimney and roof line should be repaired and kept intact; (b) The Board would have the chimney inspected by a qualified person(s); (c) The historical status of the Pember Building would need to be determined. The Board will make a decision regarding this matter at the April meeting, if possible.
- Fixing the front porch drainage problem and paving the parking lot are ongoing projects for the Village Board.
- The Board expressed its thanks to Village Trustee Dan Brown for his work on these important issues; and its thanks to Murray McHugh and Nancy Bixby for their work as liaisons with the Village Board.

The report of the **Standing Committees** (*names in italics are members of the public*):

- a. Finance and Fundraising (Rob McGuire, Bob Tatko)
- b. Building and Grounds (George Demas, Bob Tatko, *Charlie King*)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

Old Business:

New Business:

- Trustee Hyatt reported that a Coin Drop has been scheduled for July 30, 2022.

Public Comment: There were no public comments.

The meeting was adjourned at 7:16 p.m.

The next regular meeting of the Board will be held on Thursday, April 21, 2022, at 6:00 pm.

Respectfully submitted,

/s/ *Jerry McKinney*
Secretary