

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
May 19, 2022

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on May 19, 2022, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:07 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Jerry McKinney (Secretary); Robert Tatko (Treasurer); Nancy Labate Bixby; George Demas; Maria Hyatt; Rob McGuire; Gigi Zeitler. The following Trustees were excused: Murray McHugh (Vice President).

The following staff members were present: Kristen DeSantis (Library staff); Bernadette Hoffman (Museum Educator).

The representative from the Village of Granville Board of Trustees, Dan Brown, was present.

The following members of the public were present: none.

The agenda was adopted.

The minutes of the regular meeting held on April 21, 2022, were unavailable.

The **Financial Report**, prepared by Treasurer Robert Tatko, was received.

→All accounts are in good order. The Pember has no debt.

→**The Board acted to authorize the Treasurer to pay all Library & Museum bills through June, 2022.**

The **Library Report**, prepared by Kristen DeSantis, was received and discussed. [*Report attached.*]

→Two teens will be hired for the summer using funds provided by the Learning Employment Assistance Partnership (LEAP).

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

The **Liaison Report** was made by Murray McHugh and Nancy Bixby, Pember liaisons to the Village Board, and Village Trustee Dan Brown.

→The Board discussed the chimney repair. The discussion resulted in a consensus about the Board's preference for repairing the chimney. The Pember Board has sufficient monies to repair the roof and cap the chimney, allowing the aesthetics of the building to be maintained. Trustee liaison Dan Brown will communicate the Board's preference to the Village Trustees.

The report of the **Standing Committees** (*names in italics are members of the public*):

- a. Finance and Fundraising (Rob McGuire, Bob Tatko)
→A grant for the Granville Foundation was received. Thanks were expressed to Bob Tatko and Rob McGuire for their diligent work on this project.
- b. Building and Grounds (George Demas, Bob Tatko, *Charlie King*)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
→***The Pember's Attic*** will open on June 11, 2022.
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)
→Gigi Zeitler will work on a press packet for the opening of ***The Pember's Attic*** on June 11, 2022.

Old Business:

New Business:

→The Board acted to send names of persons to serve in the Class of 2025 to the Village Board of Trustees, as required by the By-Laws. The persons are George Demas, Jerry McKinney, and Robert Tatko.

Public Comment: There were no public comments.

The meeting was adjourned at 7:30 p.m.

The next regular meeting of the Board will be held on Thursday, June 16, 2022, at 6:00 pm.

Respectfully submitted,

/s/ *Jerry McKinney*
Secretary