

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
June 16, 2022

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on June 16, 2022, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:01 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Murray McHugh (Vice President); Nancy Labate Bixby; George Demas; Maria Hyatt; Rob McGuire; Gigi Zeitler. The following Trustees were excused: Jerry McKinney (Secretary); Robert Tatko (Treasurer).

The following staff members were present: Kristen DeSantis (Library staff). Bernadette Hoffman (Museum Educator) was excused.

The representative from the Village of Granville Board of Trustees, Dan Brown, was present.

The following members of the public were present: none.

The agenda was adopted.

The minutes of the regular meeting held on May 19, 2022, were unavailable.

The **Financial Report**, prepared by Treasurer Robert Tatko, was received.

→ All accounts are in good order. The Pember has no debt.

→ **The Board acted to authorize the Treasurer to pay all Library & Museum bills through July, 2022.**

The **Library Report**, prepared by Kristen DeSantis, was received and discussed. [*Report attached.*]

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

The **Liaison Report** was made by Murray McHugh and Nancy Bixby, Pember liaisons to the Village Board, and Village Trustee Dan Brown.

The reports of **Standing Committees** (*names in italics are members of the public*):

- a. Finance and Fundraising (Rob McGuire, Bob Tatko)
- b. Building and Grounds (George Demas, Bob Tatko, *Charlie King*)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

Old Business:

→ The Board acted to update the Sexual Harassment Prevention Policy.

New Business:

Public Comment: There were no public comments.

The meeting was adjourned at 6:21 p.m.

The next regular meeting of the Board will be held on Thursday, July 21, 2022, at 6:00 pm.

Respectfully submitted,

/s/ *Jerry McKinney*
Secretary

*Please note: These minutes were prepared from the notes taken by President Mary King.