

MINUTES of the REGULAR MEETING and ANNUAL MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
July 21, 2022

The Annual Meeting and Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on July 21, 2022, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:04 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); Nancy Labate Bixby; George Demas; Rob McGuire; Gigi Zeitler. The following Trustees were excused: Robert Tatko (Treasurer); Maria Hyatt.

The following staff members were present: Kristen DeSantis (Library staff). Bernadette Hoffman (Museum Educator) was excused.

The representative from the Village of Granville Board of Trustees, Dan Brown, was present.

The following members of the public were present: none.

The agenda was adopted.

The minutes of the regular meeting held on June 16, 2022, were unavailable.

President Mary King reported that the Village Board of Trustees elected the following persons to serve as Pember Trustees for the Class of 2025: George Demas and Jerry McKinney. Robert Tatko, nominated by the Pember Board, was not elected.

In accordance with the By-Laws, the election of officers was the first order of business. The Board elected the following officers: President—Mary King; Vice-President—Murray McHugh; Secretary—Jerry McKinney. All persons were elected unanimously. The office of Treasurer will be elected at a subsequent meeting. President Mary King will serve as acting treasurer for the purpose paying bills.

The **Financial Report** was not available.

→ **The Board acted to authorize the Treasurer to pay all Library & Museum bills through August, 2022.**

The **Library Report**, prepared by Kristen DeSantis, was received and discussed. [*Report attached.*]

→ **The Board acted to approve being a part of the SALS Broadband Wireless Project, including the completion of the assurance form.**

>This project will upgrade routers, pay for any needed wiring, and cover the cost of license renewals. This will come at no cost to the Pember.

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

>The Village purchased and installed a new air conditioner for the Museum.

The **Liaison Report** was made by Murray McHugh and Nancy Bixby, Pember liaisons to the Village Board, and Village Trustee Dan Brown.

>Village Trustee Dan Brown is planning to hold a community meeting to discuss programs for older children and youth.

>Money will be coming from the Village for improvement projects for the Pember.

>The furnace will be addressed by September (hopefully).

The reports of **Standing Committees** (*names in italics are members of the public*):

- a. Finance and Fundraising (Rob McGuire, Bob Tatko)
→The Coin Drop will be held on July 30, 2022, from 9:00 am—12:00 pm.
Volunteers are needed. “Thank You” bookmarks will be given out.
- b. Building and Grounds (George Demas, Bob Tatko, *Charlie King*)
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)

Old Business:

New Business:

Public Comment: There were no public comments.

The meeting was adjourned at 7:36 p.m.

The next regular meeting of the Board will be held on Thursday, August 18, 2022, at 6:00 pm.

Respectfully submitted,

/s/ *Jerry McKinney*
Secretary