

MINUTES of the REGULAR MEETING of the
BOARD OF TRUSTEES of the PEMBER LIBRARY & MUSEUM
April 20, 2023

The Regular Meeting of the Board of Trustees of the Pember Library & Museum was held on April 20, 2023, at the Pember Building, located on West Main Street in Granville, NY.

The meeting was called to order by President Mary King at 6:01 p.m. The following Trustees, constituting a quorum, were present: Mary King (President); Murray McHugh (Vice President); Jerry McKinney (Secretary); Nancy Labate Bixby; George Demas; Maria Hyatt ; Rob McGuire; Gigi Zeitler. Trustee Stephanie Munger was excused.

The following staff members were present: Kristen DeSantis (Library Director). Bernadette Hoffman (Museum Educator) and Katie Poczobut (Pember Preserve Naturalist) were excused.

The representative from the Village of Granville Board of Trustees, Dan Brown, was present.

The following members of the public were present: none.

The agenda was adopted.

The minutes of the regular meeting held on March 16, 2023, were approved.

The **Financial Report** was received.

→ **The Board acted to authorize the Treasurer to pay all Library & Museum bills through May 2023.**

→ **The Board acted to authorize the closing of accounts at the Glens Falls National Bank and the opening of new accounts at TD Bank, including a higher yield investment instrument.**

The **Library Report**, prepared by Kristen DeSantis, was received and discussed. [*Report attached.*]

→ **The Board acted to authorize the purchase of an outdoor screen for \$78.**

The **Museum Report**, prepared by Museum Educator Bernadette Hoffman, was received and discussed. [*Report attached.*]

The **Pember Nature Preserve Report**, prepared by Naturalist Katie Poczobut, was received and discussed. [*Report attached.*]

Dan Brown, Village Trustee liaison, reported that the roof and chimney repairs should be completed by the end of May.

The reports of **Standing Committees** (*names in italics are members of the public*):

- a. Finance and Fundraising (Rob McGuire)
 - The grant from ZBGA/NYS Parks & Recreation for use at the Pember Nature Preserve has been increased by \$12,000.
 - On Thursday, August 3rd, the Pember will sell desserts at the Concert in the Park.
- b. Property (George Demas, Maria Hyatt, Gigi Zeitler)
 - Trustee Demas reported that all of the Carriage House apartments are rented.
- c. Policies and Personnel (Mary King, Jerry McKinney)
- d. Library (Maria Hyatt, Mary King)
- e. Museum (Nancy Labate Bixby, Murray McHugh)
- f. Events and Public Relations (Gigi Zeitler, Rob McGuire)
- g. Pember Nature Preserve (Murray McHugh, Nancy Bixby)
 - Repairs will be made to the toilet at the Preserve.

Old Business:

→Trustees King and Hyatt will determine the path to be used for the Story Board Walk.

New Business:

→**The Board acted to nominate Maria Hyatt, Nancy Labate Bixby, and Mary King to the Village Board of Trustees for appointment to the Pember Board, Class of 2026.**

→**The Board acted to elect Maria Hyatt to serve as Treasurer.**

Public Comment: none.

The meeting was adjourned at 7:25 p.m.

The next regular meeting of the Board will be held on Thursday, May 25, 2023, at 6:00 pm.

Respectfully submitted,

/s/ Jerry McKinney
Secretary